

SPCSAC

Meeting Minutes

January 22, 2019

I. Call to order

Alicia Delamere called to order the regular meeting of the Saint Peter Catholic School Advisory Council at 1800 on 1/22/2019 at SPCS Media Center. Nick White opened the meeting with a heartfelt prayer.

II. Roll call

A roll call was conducted and the following persons were present: Doug Jones, Julie McCaffrey, Alicia Delamere, Doug Jones, Christine Kowalcyk, Jim Zambardino, Charles Alford, Christine Fogarty, Rubi Merino, Dana Gauland, and Nick White.

III. Approval of minutes from last meeting

Council members reviewed the minutes from the last meeting and they were approved as read by Vanessa Workman and Nick White respectively.

IV. Reports:

- a) **Administrator's Report:** Mr. Jones reported that the 2019-2020 school calendar will be finalized soon and will align with the academic calendars of Pitt County Public Schools and JPII Catholic High School. Free after school tutoring at SPCS will begin soon as the numbers of students who need extra assistance have been assessed and Beta Club member volunteers are being lined up. Christine Kowalcyk will pass on potential ECU Math Education students for consideration in leading the new tutoring program. Doug and Shari Crumpler attended a meeting with/for "AdvancEd" (*Continuous improvement that results in success for all learners should be the goal of every institution. The Improvement Journey for each institution may look different but should always include measures of quality of learning and instruction. The AdvancED Performance Standards serve this purpose by providing a set of evaluative criteria that lays the foundation for improvement planning and implementation. Based on rigorous research and best practices, the Standards are a powerful tool*

for driving institutional change.) The AdvancEd Review Team will visit SPCS in April 2020 for a 2 day institutional review.

- b) **Finance Report:** Doug explained the variances in the finance report for 2018-2019. Development Incomes includes the deposit of \$61,665 was received from someone who put St. Peter Catholic School in their will. It also includes \$16,895 in Annual Fund donations. This made a huge positive difference this year in our Annual Fund. Development Expenses include network expenses, science lab equipment, Science Olympiad expenses and Cenage Learning Big Ideas Math materials. The proposed school budget was sent to the Parish Finance Committee and is set to be reviewed the week following this meeting. The SPCS Finance Committee will meet on January 28 and more/better information will be available to Alicia. Doug announced that there will be a SPCS payroll increase of 3% and that tuition will be bumped 3% to cover this cost of living salary increase. He said that there are some concerns looking at the Pre-K classes for future enrollment but that the tuition discrepancy gap will be closed a half step this year, with tuition for Pre-K classes matching the other grades in the 2020-2021 school year.
- c) **Advancement Report:** Mrs. Jones submitted a written report. The current total for the Annual Fund is now at \$34,985.56 including Giving Tuesday totals with 31 of 48 faculty members contributing. It was discussed that the date of May 4, 2019, selected for the Annual Fund BBQ Cook Off and Hoe Down, conflicts with SPCS First Communion
- d) **Enrollment Management/Marketing Report:** Mrs. Brockway submitted a written report. Enrollment projections include the expectation of at least 34 students in PK4, including current PK3 students, current PK3 wait listers, plus 3 who are siblings of older students. As of this date, 6 new students have expressed interest in PK3 with 4 applying. Heather has been increasing the number of social media posts about PK classes and kindergarten. Five new Kindergarten students have also expressed interest so the push continues to be able to create 2 classes next year. More information will be available following the re-enrollment of current families to take place January 28-February 1. Heather has been organizing Catholic Schools Week and preparing for the PK3, PK4, and K Open House on January 29. She also continues maintenance and posting to the school website, FaceBook, Instagram, and Twitter and updating the content on

lobby TV. Doug suggested that the TV feed should also be available on the school web site. The SPCS marketing brochure should go to final proof stage in the next couple of weeks with printing to follow. New marquis sign is still under review for 5th Street and she will connect with JPII contact as they are also looking to have a new sign installed.

- e) **Athletics Report:** EIC Tournament (to be hosted by SPCS) plans are in place and gyms will be used at SPCS, JPII, and St. Gabriel Catholic Church. SPAA meeting was held on January 22 and Boosterthon will commence with a pep rally on February 5 and a Fun Run on February 14. Proceeds will be earmarked for the classrooms (10%) and playground improvements. Megan reported current needs for the athletic department that include an extra layer of poly for the gym floor (\$1,000), a new heating unit for the gym, a larger mower for athletic fields, and field items such as a bathroom and field house. Ongoing projects include installing the fence capping, prioritizing where Boosterthon monies should be spent on the playground, and replacing the concessions countertop.

f) **Committee Reports:**

Academics—A parent survey for the new Speakers Bureau program identified 20+ parents who offered to speak to SPCS students.

Catholic Identity—There was discussion about the problem of the division between the church and the school and ideas were presented to develop more relationships with St. Peter Catholic Church and St. Gabriel Catholic Church.

Retention—Julie McCaffrey passed out a report with a summary findings and valuable feedback after conducting the exit interviews with families who have left SPCS. The consistent concerns were: (1) Value not worth the expense (2) Elementary school reading is behind (3) No resource support for those behind (4) No resource support for the gifted (5) Middle school math
Additional feedback showed that SPCS teaching style focuses more on memorization than teaching students how to think. Suggestions are to evaluate our resources and whether we should benchmark how to see how our students are really doing. Doug stressed the importance of paying attention to the actual metrics

which indicates that SPCS students are performing at 74% when compared to other students in the U.S. Finally, news was shared that Ron Clark (of Ron Clark Academy) will be sponsored to help our SPCS staff better understand the needs of the student and teach to different learning styles.

V. Old business: There was none discussed.

VI. New business: There was none discussed.

VII. Announcements/Next meeting: 2/19/2019 at 1800 in the SPCS Media Center

VIII. Adjournment/Closing prayer: Alicia Delamere adjourned the meeting at 1930.

Minutes submitted by: Christine Fogarty