

Saint Peter Catholic School SAC

Meeting Minutes

02/20/2018

I. Call to order

Stephen Walter called to order the regular meeting of the SPCS SAC at 1800 on 02/20/2018 at SPCS library.

II. Roll call

Vanessa Workman conducted a roll call. The following persons were present: Alicia Delamere, Stephen Walter, Doug Jones, Scott Stanton, Nick White, Heather Brockway, Trish Blanchard. The following persons were absent: West Owens, Christine Fogarty, Fr. Jim Bucholz

III. Approval of minutes from last meeting

Vanessa Workman submitted the minutes from the last meeting. Minutes were approved as written.

IV. Reports

- a) Administrator's report- Catholic schools week was successful and included the first annual State of the School address. Weather make up days are 3/5 and 6/4-6. The new religion series will begin next year as well the new middle school science series. Enrollment is up 6 students since last month.
- b) Finance- Finance report was submitted by Mrs. Von Lehmden in a new format which was well received. We are operating within budget.
- c) Athletics report- Mrs. Getz submitted a written report. Athletic grade check is 2/20/18. The EIC tournament in Havelock will be 3/2-4. Athletic Booster club has been formed and met on 2/7/2018. Baseball field construction is near complete and signs are available for purchase. Profit from signs will go back into the field finishing touches and upkeep. Some needs were recognized such as new Volleyball net and football jerseys.
- d) Advancement report- Mrs. Jones submitted a written report. The annual fund will continue until the end of May. Currently we have raised \$37,296. The walk with the wildcat campaign is currently at \$29,00. The gym floor is happening. We have \$93,000 towards gym renovation.

- e) Marketing committee- Mrs. Brockway gave a verbal report- I Go Creative Marketing firm will assist in Social media campaign to prepare for the Discovery days. The website will undergo some revisions and improvements. There will be two Discovery days March 6 and 7. Parents will be asked to give tours and provide information. The committee discussed way to involve kids in the website.

V. Old Business

- a) Strategic planning committee- Stephen Walter reported that committee has been formed and that the first meeting will be the last week in February to get things rolling. We will begin with the mission statement. School survey data needed to get a good start. This data will be collected by 3/3/18.
- b) Finance Committee- Trish Blanchard will continue to look for possible members.

VI. New Business

- a) HSA- The importance of the HSA and what they do was acknowledged. HSA fundraising was discussed and the committee agrees that we would like to have the HSA representative come and give a report so that we can best support them.
- b) Dress Uniform Committee- This Ad Hoc committee has formed which includes four 7th grade students. Samples from three different vendors are being collected and will be presented in the upcoming Uniform committee meeting on 2/27/18.

VII. Announcements

- a) Next meeting of SAC will be held on Monday 3/12/2018 instead of Tuesday 3/13 because of the grade 3-5 music program.

VIII. Adjournment

Stephen Walter adjourned the meeting in prayer at 1950.

Minutes submitted by: Vanessa Workman