

# **Company/Department Name**

## **Meeting Minutes**

10/16/2018

### **I. Call to order**

Alicia Delamere called to order the regular meeting of the Saint Peter Catholic School Advisory Council at 1800 on 10/16/2018 at SPCS Media Center.

### **II. Roll call**

Vanessa Workman conducted a roll call. The following persons were present: Julie McCaffrey, Alicia Delamere, Doug Jones, Christine Kowalczyk, Jim Zambardino, Charles Alford, Christine Fogarty, Rubi Merino, Dana Gauland, Vanessa Workman

### **III. Approval of minutes from last meeting**

Vanessa Workman read the minutes from the last meeting. The minutes were approved as read.

### **IV. Reports:**

- a) Administrator's Report- There will be an Open House 11/4. Another "Coffee with the Principal" will be held 11/28. Math leveling will start 10/18 for 7<sup>th</sup> and 8<sup>th</sup> grades.
- b) Finance Report: Finance report was presented with the new additions after discussion from the last meeting. All were satisfied. The finance committee will meet later this month. Michelle Reich will join the committee.
- c) Advancement: No new report.
- d) Enrollment Management: No report with Carnival coming up.
- e) Athletics Report: Megan Getz submitted a written Report.
- f) Room Parents: A meeting for "Room Parents" was held with success.

### **V. Old business:**

- a) “Retention Committee”: This will happen out of the Marketing committee plus a possible ECU intern. Discussion regarding strategies to increase retention were fruitful.
- b) Iowa testing: Iowa scores are not back yet but when they come in there will be analysis with teaching on how to better analyze the data.

**VI. Announcements:**

- a) New email address: Julie has a new email address- [juliemccaffrey70@gmail.com](mailto:juliemccaffrey70@gmail.com)
- b) Correction from the last minutes- Christine K. will serve on the academic committee
- c) Next meeting: Monday 11/19/20128, 1800 in the SPCS Media Center

**VII. Adjournment**

Alicia Delamere adjourned the meeting at 1930.

Minutes submitted by: Vanessa Workman

Minutes approved by: Name