

Saint Peter Catholic School Advisory Council

Meeting Minutes

September 12, 2017

I. Call to order

Mr. Doug Jones called to order the regular meeting of the SPCSAC at 1800 on September 12, 2017 in the The SPCS library.

I. Roll call

Dr. Workman recorded attendance. The following persons were present: Mr. Doug Jones, Mrs. Alicia Delamere, Mr. Stephen Walter, Mrs. Trish Blanchard, Dr. Vanessa Workman

I. Approval of minutes from last meeting- None

II. Principal's report

- a. Open Houses- Mr. Jones reviewed his plans to host an Open House to showcase the school on the first Sunday in November. This will follow the 12 o'clock mass.
- b. There will be a 7th grade service retreat during Lent.
- c. 8th grade retreat- Members of the Newman Center will be approached regarding participation in this retreat.
- d. Enrollment- Enrollment is down 48 kids from last year. Mr. Jones continues to contact families who have moved on.

I. New business

- a. Constitution and Bylaws Committee- Mr. Walter volunteered to chair this committee. A new Constitution and Bylaws Document is needed. The plan is to have a new document ready for review at the October meeting. We would like to be able to vote on adopting a new document at the November meeting.
- b. Nominating Committee- Dr. Workman volunteered to chair this committee. All members are urged to think of people of who might be acceptable candidates. We are looking for alumni older than 50 and younger than 30, a representative of Saint Gabriel's Parish, a community leader and representative from Saint Peter Parish Council. We are looking to add eight members. Members do not need to be parents of children at the school. Please email suggestions to Dr. Workman

- c. Strategic Plan Committee- Work will commence on a five year strategic plan for the school to include a mission, vision, capital goals and educational goals plus one to three other goals. This will be a large project and will require a Strategic Plan Committee. Members are asked to think about candidates to both chair and reside on this committee and report back to the SPCSAC at the October meeting. The goal is to have this ready to unveil in May.

I. Old business: None.

II. Announcements: Next meeting is October 10 in the SPSC library at 1800 hours.

III. Adjournment

Mr. Doug Jones adjourned the meeting at 1900 hours.

Minutes submitted by: Dr. Vanessa Workman

Minutes approved by: