

# ***Saint Peter Catholic School Advisory Council***

## ***Meeting Minutes***

05/15/2018

### **I. Call to order**

Stephen Walter called to order the regular meeting of the SPCSAC at 1800 on 05/15/2018 at SPCS library.

### **II. Roll call**

Vanessa Workman conducted a roll call. The following persons were present: Vanessa Workman Doug Jones, Stephen Walter, Nick White, West Owens, Trish Blanchard and Alicia Delamere

### **III. Approval of minutes from last meeting**

Vanessa Workman read the minutes from the last meeting. The minutes were approved as read.

### **IV. Reports**

- a) Administrator's report: Mr. Jones submitted a written report. Highlights included his plan to meet with GPD regarding the traffic pattern at pick-up and drop-off. He reviewed the new security cameras. Discussed the lock-down drill. The visit with Saint James after school program went well. We will institute changes to our program in the fall,
- b) Athletics Report: The "Play like a Champion Today" program will start in the fall.
- c) Advancement report: Mrs. Jones submitted a report.
- d) Marketing report: Alicia Delamere gave a verbal report. Work on the brochure is ongoing.
- e) Finance Report: All looks within budget. Internal audit is pending completion.
- f) Strategic Plan (Ad Hoc): The plan is approximately half way done. Goal is to have it completed by July and ready to unveil at the commencement of the school year.

### **V. Old Business**

- a) Members to roll off: Stephen Walter, Trish Blanchard, Scott Stanton. A big thank you to those individuals who have served.
- b) Nomination of New Members: Vanessa Workman gave a verbal report. This will occur in Early June. Nominations should be made via email. We will send out invitations and a membership packet to nominees.
- c) Nomination of new Officers: Will occur in August. Candidates will be nominated from the existing membership.

#### **VI. New Business**

- a) 4<sup>th</sup> Street Drop Off: Concerns have been raised about the safety of the 4<sup>th</sup> St. Drop off/Pick up. Discussion was had regarding these issues. Mr. Jones will meet with local law enforcement to help redesign this plan with improved safety in mind.

#### **VII. Announcements/Next meeting**

- a) A social is planned for June 7<sup>th</sup> from 6-8pm at the Workman home.
- b) The next meeting will be 08/21/2018 at 1800 in the school library.

#### **VIII. Adjournment**

Stephen Walter adjourned the meeting at 1915.

Minutes submitted by: Vanessa Workman

Minutes approved by: Name